

# Jefferson County Teachers Association

Watterson City West Building, Suite 300  
1941 Bishop Lane, Louisville, KY 40218  
(502) 454-3400  
www.jcta.org

Dear Applicant:

Enclosed are the application materials for the JCTA Diversity Training Cadre. Please read the enclosed materials carefully. The deadline for receipt of application is **Friday, May 10, 2013 at 5:00 p.m.** Applications received after that date and time will not be considered. No exceptions will be made.

The following documents are included:

Application Booklet  
Diversity Program Brochure

Diversity cadre trainers serve a four (4) year term. Trainers work in teams of two and conduct two to four trainings a year. Diversity training sessions are conducted in 2-hour blocks, 4-hour blocks and all-day blocks. Diversity cadre trainers are not paid for their work, although release time and professional development credit is provided when appropriate. All selected trainers are expected to become members of JCTA's Human and Civil Rights Committee as well.

A selection committee will review all applications and select the finalists for the cadre. All applicants will be notified of the committee's initial decision by May 17, 2013.

Finalists will be required to attend a Training of Trainers (TOT) session. The date(s) for the Training of Trainers (TOT) session has not been determined by the NEA yet.

If you have any questions or need any additional information, please contact James Hughley at 454-3400 or at \_\_\_\_\_.

Thank you for your interest. We look forward to receiving your application.

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