

JCTA Professional Representative Recognition Program 2012-2013

Professional Reps will be given the opportunity to earn points throughout the year. The points are tied to the essential duties of Professional Reps. Each school may have one PR Team (there may be more than one person on each school team). Each PR Team obtaining **85 points or more** by the end of the year will receive \$100 per person.

Here's how points can be earned:

***Recruit new members** 5 points/person (membership forms can be printed from the JCTA website or requested from Elana Crane)

***Attend Monthly Rep Council meetings** 5 points / meeting

***Within a week of Rep Council, distribute an email or hold a 10 minute meeting for members summarizing the meeting.** (Must mail/fax a copy or email to Elana Crane) 5 points/email or meeting

***Collect Voter Registration Cards** 1 point/completed card; these need to be turned in at the September Rep Council Meeting (please put your name on a sticky note and write the total number cards you're submitting)

*** Establish and maintain a bulletin board** (email photo to Elana Crane) 10 points

***Arrange a UniServ Director site visit** 10 points

***Attend JCTA Trainings sessions** (Know Your Contract, PR Training, Diversity Training, and Political Action Training, SBDM) 10 points/training

***Accompany 5 Members to a JCTA Social Affairs event** 10 points

***May Building Membership** at 85% 10 points
100% 15 points

JCTA UniServ Director Elana Crane oversees the PR Recognition Program, so all questions and correspondence about this program should be addressed to her: office # 454-3400; cell # 445-2788; fax # 452-2794; email elana.crane@jcta.org