

ARTICLE 30 - CERTIFIED PRE-SCHOOL TEACHERS/EARLY CHILDHOOD
MENTORING/RESOURCE TEACHERS

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Section A The provisions included in this article will take precedence over any other provisions found in the JCBE/JCTA Agreement addressing the same or similar issues.

Section B

1. The normal duty hours of certified pre-school teachers, early childhood mentoring resource teachers, and resource teachers shall not exceed seven and one-half (7½) hours in length including a 20 minute duty-free lunch period.
2. Certified pre-school teachers shall normally be provided two hundred (200) minutes of preparation time per week for the school year.
3. Class size maximum shall comply with state law and regulations.
4. In addition to a certified pre-school teacher, each classroom will be staffed with at least one (1) instructional assistant.
5. If a certified pre-school teacher, early childhood mentoring teacher, or a resource teacher is required to work beyond the normal duty hours, compensation will be determined according to Article 27, Compensation Schedules.
6. Certified pre-school teachers will be observed and evaluated by the immediate supervisor or building administrator.
7. Each resource teacher will be provided access to a computer.
8. Certified pre-school teachers, early childhood mentoring resource teachers, and resource teachers will be provided the opportunity to participate in professional development. Reimbursement for expenses will be subject to the Board approved Jefferson County Public Schools Travel Guidelines.
9. Early childhood mentoring resource teachers and resource teachers, that hold the appropriate certification, requesting assignment to a certified pre-school teaching position will have transfer rights as defined in Article 16, Transfer.
10. Vacant certified pre-school teaching vacancies will be staffed using an interview process that will include a team of two (2) teachers from pre-school, appointed by the JCTA President, and one (1) administrator, as well as parents (where applicable). Preferential consideration will be given to classified and certified pre-school employees that obtain the appropriate teaching certification. Certified pre-school teachers employed in Head Start must have the approval of the Head Start Policy Council
11. Certified pre-school teachers will perform home visits. Home visits will normally be incorporated into the regular work day. Required home visits that take place outside the work day will be compensated at the hourly rate of pay. Work day schedules may be adjusted to allow for home visits. On request, for home visits where there are safety/security concerns, the Employer will, when possible, assign a second individual to accompany the certified pre-school teacher.

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13 12. Attendance at faculty meetings, as defined in Article 11, Teaching Load and Duty Hours, will
14 be mandatory, unless student supervision requirements prohibit.
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16 13. Only certified pre-school teachers assigned to classrooms that have students assigned on
17 the first K-12 student attendance day will be eligible for the one (1) day of extended
18 employment available to the K-12 teachers during the first five (5) week days preceding the
19 opening day of the school calendar, as described in Article 22, School Calendar.
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21 14. Only Tuition certified pre-school teachers, having five (5) student days per week, and Head
22 Start certified teachers will be eligible for the two (2) extended employment days allocated
23 for parent/teacher conferences, as described in Article 22, School Calendar.